



DRFD MEETING MINUTES

November 2, 2021

Meeting Details

Board Meeting:	Monthly
Meeting Date:	11/2/2021
Time:	7 pm
Venue:	Dunnegan Fire Station
Attendees:	James Caldwell, Nathan Stoltzfus, Nick Petri, Matt Simmons, Tony Milosevich
Absent Members:	Ron May, Ty Bewley
Members in Attendance:	Chris McIntire, Stefany Hack, Members of Volunteer Fire Department
Minutes Taker:	MaryAnn VanTassell

Meeting Minutes

1. President James Caldwell called meeting to order at 7:07 pm.
2. **Minutes** from previous Oct 2021 meeting presented. Tony Milosevich 1st motion to approve minutes. Nathan 2nd motion to approve as presented. All in favor.
3. **Chief's report** presented by Chief Ben Esh.
 - Discussion of upcoming bid for Fair Plays Engine. Ben stated that there was some good equipment included. Stated equipment was worth more than engine itself. If awarded bid we would strip truck equipment that could be used and sell remainder along with truck. Nick to submit bid to Fair Play clerk for \$1001.00.
 - #640 guard on pump needs fixed. Agreed to take to Hood's to fix.
 - #655 tires. Current tires are dated from 2007. Specs on tires are 11R 225 16 ply Load range H. Stefany to acquire bids on tires.
 - #615 sell as is. No title. Minimum starting bid at \$1000.00 at December 7th meeting.
1st motion to approve chiefs report and sale of #615 Tony Milosevch. 2nd motion Nick Petri. All in favor.
4. **Treasures report** presented by Nick Petri. 1st motion to approve as presented Tony Milosevich. 2nd motion Matt Simmons. All in favor.
5. **Auxiliary report** and discussion given by Auxiliary Board Member MaryAnn VanTassell.
 - Update on 501 ©3 status. They are waiting still on determination letter.
 - James donated a laptop to the DRFD but it is not being used. She asked if the Auxiliary could use it to keep track of Auxiliary Business. Treasurer Vicky Sterling will be using it to track donors etc.
 - MaryAnn read their current Bylaws to bring up discussion moving forward the handling of revenue brought in through the fundraisers they establish and execute. She also asked what

would seem as a reasonable profit to the Auxiliary in their eyes for the Auxiliary to build up the account for operating and future growth? The Board said they believed the funds should be spent at the Auxiliary's discretion after expenses are paid.

- She shared the Auxiliary's plans to open a savings account to move profits from fundraisers to hold for future purchases on behalf of the Firefighters. She also stated going forward all fundraisers will be advertised for a specific need the firefighters have. Example: Turn Out Gear as a main focus in the upcoming fundraisers.
- MaryAnn asked for a status from firefighters in attendance on tickets sold for our upcoming event Bucks n Bros. No definitive answer from attending firefighters on who might be in attendance. She was told that some gun raffle tickets were sold. Ben stated he would have commitments from firefighters to be there on the 13th and 20th for buck measurements etc.
- Discussion was brought up about Community Room rental and the responsibilities associated with it. The Board decided to let the Auxiliary handle all revenue, commitments etc. going forward for Community Room Rental. Matt 1st motion. Tony 2nd. All in favor of the Auxiliary handling the business of the Community Room Rental.
- Auxiliary are currently researching more fundraising opportunities for the future. Some to include online fundraising like GOFundMe and getting a donation portal through Facebook Business Page. She also asked if it would be possible to add an additional letter when we mail out reminders about membership dues to include a letter that would include updates on what the Fire department has accomplished this past year as well as a thought provoking letter to encourage a donation to the fire fighters for much needed PPE(turnout gear). The Board agreed this would be a good idea. MaryAnn to draft sample letter.

6. **Budget Proposal.** Nick Petri with the help from MV presented a slide show with handouts for our 2022 budget. See attachment. Discussion of what has been purchased the last two years in large equipment. Also was discussed revenues since 2015. The needs of the Fire Department currently are up to 130k before tax and shipping cost. Discussion about where we could adjust numbers versus where we could not. Overhead expenses for utilities, insurance and basic upkeep of equipment and trucks. Mary Ann discussed the need for including continuing education in the budget for firefighter training. To do so the department needs to find a solution for high speed internet to do in house training. Discussion of purchasing a tower to get this project completed. Budget approval will be tabled until next meeting per further discussion.

7. **Old Business.**

- Bylaw amendment to move meeting to second Tuesday of the month to make it easier for financials to be created. Most months statements have not been ready by meeting date. Tony to write up amendment for vote by next meeting.
- Bylaw amendment to show compensation for active fire fighters to receive a “dues paid for service” for the current year of active service. Tony to write up amendment for vote by next meeting.

8. **New Business.**

- Nick presented a letter from Fire Recovery for their services. Ben to sign and Nick will mail.
- James asked if MaryAnn could do a slideshow to run in the background during annual meeting. Also discussion of chili and dogs for a meal.

9. **Adjournment.** Tony 1st motion to adjourn meeting. Matt 2nd motion. All in favor to adjourn meeting at 8:46pm

Meeting Adjourned at: 8:46 pm

1st motion Tony

2nd motion Matt

5ayes

Signatures

President

Secretary
